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|  | 4  Advanced | 3  Proficient | 2  Basic | 1  Below Basic |
| ***Focus***  **(3 different types of informational writing including at least 2 paragraphs with at least 7 sentences each)** | You show a clear understanding of what information was required, and who your audience is. You write about one clear topic, and gave many details to support your topic. | You show an understanding of what information was required, and who your audience is. You write about one clear topic, and included details in most of your  writing. | You show a partial understanding of what information was required, and who your audience is. You have a topic, but some of the details do not support this topic clearly. | You do not show an understanding of what information was required, and who your audience is. A specific topic is unclear and details are not clear. |
| ***Content***  **(Include 3 pieces of evidence, 1 in each piece, including citation/ Include 1 graphic: map, chart, symbol)** | You use plenty of details to support your topic. You show a clear understanding of the  purpose for writing this piece, and you clearly understand the information**.** | You give the appropriate amount of details to support your topic. You show a good understanding of the purpose for writing this piece, and you understand the information. | You give some details to support your topic. You do not demonstrate a strong  understanding of the purpose for writing this piece, and you may not fully understand the  information written | You give very few details to support your topic. You do not demonstrate understanding of the purpose for writing this piece, and you do not how understanding of the information written. |
| ***Organization***  **(Include graphic organizer for each informational writing piece, rough drafts and editing checklists)** | Your writing is very organized. You use transitions well, and the  order of your information makes good sense. This paper is easy to read and understand | Your writing is organized well. Most of your transitions are used correctly, and your order of information does make sense. This paper can be read and understood with very few problems. | Your writing is not very organized. Some of your transitions may be used correctly, but overall the errors  make it difficult to understand. | Your transitions are not present, or not used correctly. The information is not organized well. This paper is unclear and difficult to understand. |
| ***Style***  **(Written in complete sentences, use critical words associated with different types of informational writing)** | You demonstrate an excellent use of language and your sentence structure. You clearly  understand how informational pieces are written, and your tone  is clear. | You show good control of  language and sentence structure. Your writing has many parts that resemble informational pieces, and your tone is clear. | Your use of language and  sentence structure makes it  difficult to clearly identify tone.  You demonstrate some knowledge of how informational pieces are written. | You demonstrate very little control of language and sentence structure, which makes it difficult for the reader to recognize tone. You show little understanding of how informational pieces are written. |
| ***Conventions***  **(Capitalization, punctuation, grammar, spelling)** | You use a variety of sentence structures. You have very few errors in grammar, usage, spelling, and punctuation. The  errors that are there do not make the writing unclear. | You use a variety of sentence  structures. You have some  errors in grammar, usage,  spelling, and punctuation. A few of these errors may make parts of the writing unclear. | You do not use a variety of  sentence structures, and some  sentences may be fragments.  There are many errors in  grammar, usage, spelling, and  punctuation. | Many sentences are awkward or are fragments. There are many grammar, usage, spelling, and punctuation errors. These errors make the paper very difficult to read. |

Score: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/ 80 Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_