Essay Correction Directions

1. Open Edmodo
2. Click on the Checkmark in the upper left hand corner, click on your hour for LA
3. Scroll down to Prejudice Essay
4. Read the comments if any by me.
5. Open the document with your first name, last initial and the word checked
6. Turn off Track Changes in M.W. before you begin editing
	* 1. Go to the top and Click on Review
		2. Click on Track Changes, the pencil and paper (it should go from yellow to blue)
7. Read through your essay looking at the comments suggested and written by me.
	1. Underlined in red/ blue, this something I suggest you insert in your essay
	2. Red/ Blue crossed out, this needs to be deleted
	3. Contr. Stands for contraction, fix this
	4. Times New Roman Default, right click on it and accept change
	5. Suggestions in the margins need to be applied (right click on it and delete comment)
8. Look for additional suggestions at the bottom of the essay and go back and make corrections
9. READ OUT LOUD AND PROOFREAD ONE LAST TIME BEFORE YOU SUBMIT!!!!
10. Save your corrected essay with your name and corrected in the title
11. Click on the Home Page in Edmodo
12. Click on the Corrected Essay Assignment
13. Re-Submit your corrected essay
14. Turn in your rubric to the back counter